



BWLA Board Meeting Minutes

Monday September 11, 2023

Location: Durren Home

ATTENDEES

Present: Dave Cornelius, Jon Durren, Mike Fish, Erik Hendrickson, Tom Krehbiel, Susan Smith, Ron Van Timmeren and Laura Wiltz

Virtual Attendance: Mike Dazy and Kelley Root

Absent: Jane Dykhouse

AGENDA

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| 1. Roll Call: | Kelley Root |
| 2. Minutes from Last BOD Meeting: | Kelley Root |
| 3. Treasurer: Report | Jon Durren |
| 4. Ecology | Dave Cornelius |
| 5. Sewer Report | Ron Van Timmeren |
| 6. Committee Updates | Jane Dykhouse |
| 7. 2024 Calendar | |
| a. May 31 st Mix and Mingle | |
| b. July 3 rd Fireworks | |
| c. July 4 th Run and Boat Parade | |
| 8. Tennis/Pickleball Maintenance | Laura Wiltz |
| 9. Dues/Additional Request for Funds | Laura Wiltz |
| 10. Pierson Township Board Mtgs | BOD |
| 11. BOD Meeting Dates/Location/Holiday Party | Dykhouse |
| 12. Other Business | BOD |
| 13. Adjourn | |
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MEETING NOTES

- **Roll Call – Kelley Root**
 - Meeting called to order by Laura Wiltz at 7:00 pm
- **Minutes from Last BOD Meeting - Approved (Tom Krehbiel/Dave Cornelius)**
- **Treasurer's Report - Respectfully Submitted/Signed/Jon Durren, Treasurer Dated 9/11/2023 - Approved (Susan Smith/Ron Van Timmeren)**
 - See the attached full Treasurer Report. The full Treasurer Report is also posted on the BWLA website.
- **Ecology – Dave Cornelius**
 - Dave Cornelius will be collecting final water samples for the year.
 - Dave Cornelius will be working with PLM to determine the plan for the next 5 years, starting in 2024, for the ecology of the lake. This will be brought to the membership at the spring members meeting for approval.
 - The five-year Special Assessment District (SAD) will expire next year. There was a motion made by Erik Hendrickson and supported by Tom Krehbiel to keep the property tax amount the same for the 2024 season.
- **Sewer Update – Ron Van Timmeren**
 - Fleis & Vandenbrink, who currently maintain our system, has been retained to do a Capital Improvements Plan and Feasibility Study which is due by the end of the year. BWLA BOD will continue to monitor existing and future funds to determine investment opportunity where it makes sense.
- **Committee Updates – Jane Dykhouse**
 - All Committee Chairs are filled for 2024. Laura Wiltz will assume responsibility for the 2024 boat parade should Amy McKee need to step aside.
- **2024 Calendar**
 - **BWLA Membership Meetings**
 - June 8, 2024, Spring Membership Meeting – Pierson Township Hall
 - August 24, 2024, Fall Membership Meeting – Pierson Township Hall
 - **Pierson Township Board Meetings (7pm Start) – BWLA BOD will have a member attend each board meeting and follow up with any pertinent information shared. Please see date below with the BWLA BOD member who will attend.**
 - September 18, 2023 – Susan Smith
 - October 16, 2023 – Ron Van Timmeren
 - Remainder of meetings assignment TBD

- **Pierson Township Planning Commission Meetings (7 pm Start)**
 - Jeff Smith, BWLA Member, will keep the BOD abreast of anything that needs our attention.
- **BWLA Board Meetings (7pm Start)**
 - November 13, 2023 – Tom Krehbiel
 - January 15, 2024 – Dave Cornelius
 - March 11, 2024 – Jane Dykhous
 - May 13, 2024 – Susan Smith
 - June 3, 2024 – Laura Wiltz
 - July 15, 2024 – Erik Hendrickson
 - August 5, 2024 – Mike Fish
 - September 9, 2024 – Jon Durren
 - December 18, 2023, Board Gathering (Note: This is not an official Board Meeting) Kelley Root will host and time will be determined.
- **Tennis/Pickleball Maintenance – Laura Wiltz**
 - BOD spent time discussing the maintenance needs for the property. Mike Dazy and Mike Fish will provide a draft Master Plan to include what needs to be done with estimated costs associated. Capital Fundraising will commence after the plan is approved by the BOD.
- **Dues/Additional Request for Funds – Laura Wiltz**
 - BOD will discuss membership dues for 2024 at our November board meeting.
- **Pierson Township Board Meetings - BOD**
 - See 2024 Calendar above for details.
- **BOD Meeting Dates/Location/Holiday Party**
 - See 2024 Calendar above for details.
- **Adjourn – Tom Krehbiel/Erik Hendrickson**

Big Whitefish Lake Association
Treasurer's Report
09/11/23 Board of Directors' Meeting

1	Cash Balances Chase checking account \$31,049 and Chase savings account \$11,590 for a total of \$42,639. (\$34,313 at 9/12/22 or an increase of \$8,326.)				
2	Revenue review		Budget	Thru 9/11/23	% of Budget
	Dues payments to date:		205	207 \$ 37,260	101.0% <\$180 per member
	Additional Directories to date:		20	29 \$ 290	145.0%
	Directory & Website Advertising		\$2,050	\$ 3,350	163.4% <\$16.18 per member vs.
	Rebate on Apparel Sales		\$0	\$ 1,068	\$2240 cost
				Ttl> <u>\$ 41,968</u>	(A)
	Reflections 4 138 sold, \$145 of profit to date				
3	Review of Cash Disbursements since last meeting (8/7/23)				
	Date	Check Number	Payable To	Amount	Description
	8/2/23	2984	Amy McKee	\$ 54.50	Boat parade
	8/2/23	Debit Card	USPS	\$ 13.20	Stamps
	8/4/23	2985	Summit Sales	\$ 3,760.35	Reflections printing
	8/4/23	2986	Kelley Root	\$ 433.60	Fun Run
	8/5/23	2987	Schultz Septic	\$ 150.00	July Porta Jon
	8/10/23	2988	Republic	\$ 2,172.40	July Trash
	8/14/23	2989	Kelley Root	\$ 677.34	Fishing Contest reimbursement
	8/14/23	2990	Judy Wells Warner	\$ 20.13	Fun Run, safety vests
	8/14/23	2991	Kathy Gleason	\$ 210.70	Golf outing
	8/28/23	2992	Laura Wiltz	\$ 71.64	Members' meeting, donuts
	8/28/23	Debit Card	State of Michigan	\$ 20.00	Annual report
			August 31, 2023 Total	\$ 7,583.86	
	9/6/23	Electronic	Schultz Septic	\$ 150.00	August Porta Jon
	9/11/23	Electronic	Republic	\$ 2,172.40	August Trash
			Total September, 2023	\$ 2,322.40	
			2023 YTD Total	\$ 33,000.01	
4	Comparison to Budget		Budget 2023	Projected 2023	Over (Under)
	Revenues		\$ 39,151	\$ 41,968 (A)	\$ 2,817
	Expenses		\$ 38,085	\$ 38,260	\$ 175
	Revenues over (under) expenses		\$ 1,066	\$ 3,708	\$ 2,642
	Directory page no. 74				

5	Weed Control Funds (held by Pierson Township) Balance \$47,319. PLM 2023 expenditures total \$39,424. SAD amount was \$217 for 220 property owners. Reconciliation & renewal in 2024. <div style="text-align: right;">Page 75</div>
6	BWL Sewer Fund (held by Pierson Township) Sewer Advisory Committee (SAC) Reps include Dan Buyze, Ron VanTimmeren, and Miles Underwood As of 7/31, \$613,970 earning 1.75%. As of 8/17, 4 CDAR's invested of \$100k each earning 4.25%. Page 80 F&V 8/24 Equipment Procurement, \$93,826.80, BWL 60% or \$56,296. Estimated balance, \$213,970 minus \$56,296 plus CDAR's of \$400,000 or a balance of \$557,674.

Respectfully Submitted

signed/

9/11/2023

Jon Durren, Treasurer

Dated